



## The Pas Committee for Women in Crisis

Aurora House and My Sister's House

### Shelter Program Manager – The Pas

**Reporting to the Executive Director:** Aurora House is seeking a **Shelter Program Manager** to oversee the direction and day to day management of the Shelter program and crisis lines. This leadership is responsible for supervising all shelter staff, ensuring the delivery of crisis interventions and support counselling for survivors of violence and their children in a safe, secure confidential, and empowering environment.

#### QUALIFICATIONS

- Degree in counselling, social services, or related field is preferred. Post -secondary Education or an equivalent combination of education and experience may be considered.
- Experience in crisis management and working in a residential setting is required.
- Strong cross-cultural communication skills are essential.
- A demonstrated understanding of the complex issues faced by women who have experienced abuse, homelessness, substance use, poverty, and/or mental illness.
- Established ability to take initiative and lead system change.
- Must have good understanding of Indigenous culture and values.
- Excellent problem-solving skills, interpersonal, and time management skills.
- Ability to maintain confidentiality.
- Ability to effectively communicate with others to foster a positive work environment.
- A strong interest in issues affecting people who are impacted by gender-based violence (GBV), homelessness, /houselessness, mental illness, substance use disorder, and complex health needs.

#### ASSETS

- Ability to speak an Indigenous language
- Trauma-informed training
- Counselling background

#### CONDITIONS OF EMPLOYMENT

- Working hours are flexible and may include occasional evenings and /or weekends based on program needs
- Satisfactory Criminal Record Check, Child Abuse Registry and Adult Abuse Registry Check
- Candidates must be legally entitled to work in Canada.

Box 3779  
The Pas, Manitoba  
R9A 1S4

Crisis Line: 1-877-977-0007  
Local 204-623-5497  
Office 204-623-7427

**Applicants are asked to provide a cover letter and resume with their application. Applicants must demonstrate in their cover letter and resume how they meet the qualifications**  
**POSITION TYPE**

Full-Time

#### POSITION LOCATION

The Pas, Manitoba

**Dead line: September 26, 2025**

#### SALARY RANGE

It is dependent on education and experience \$49,400.00 to \$65,000.00

#### APPLY TO

Email:

[director@aurorahousethepas.com](mailto:director@aurorahousethepas.com)

(PDF preferred format)

Aurora House

Attention: Jean Clearwater

Aurora House acknowledges that we are on the traditional territories and homelands of many indigenous peoples, in particular the Cree, Dene, Red River Metis, and Oji-cree. Indigenous peoples have continuously maintained homelands in northern Manitoba since time immemorial. We recognize their enduring connection to the land, waters, and community, and we honor the traditions, cultures, and knowledge that have shaped and sustained these lands for generations. Aurora is committed to working towards reconciliation and fostering respectful relationships with indigenous peoples and communities, both now and in the future

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